

Kris offers professional management, coordination and design services to make your big day complete.

Whether you're looking for someone to bring your entire day together or make your venue aesthetically perfect please contact 'Kristopher-Paul'.

# **DESIGN & PLANNING SERVICES**

## **FULL ROOM DESIGN & DRESSING**

Q: Why do I need a Wedding or Event Designer?

A: You're confident in your planning and logistic skills but your creative skills are lacking. You're Pinterest boards are full of ideas but you don't know how to narrow the themes down and make it happen. Kristopher-Paul's creative eye will help to develop and create your perfect theme and style.

- Full design quotation outlining creative services and equipment costings
- Wedding design concepts based upon the outcome of our initial meeting
- Provision of colour palette guidance
- We'll oversee the budget for decor and suppliers (florist, lighting, stationery, tableware)
- Sourcing of props and equipment
- Site visit to confirm planning, running of your day and carry-out a Walk Through service (see below)
- Creation of a detailed floor plan
- Full room dressing services
- Full clear down of all design elements after your wedding

#### SERVICE PRICE:

PRICE CALCULATED UPON REQUEST (25% deposit required upon booking)

# **CENTREPIECE & PLACE SETTING DESIGN**

Whether you're hosting a intimate dinner party or your perfect wedding breakfast we can design and create all of your centrepiece and place setting designs.

- No obligation meeting to discuss your ideas and event. You'll also have the opportunity to choose from a range of tableware to give your table settings that extra 'wow' factor
- We will create display ideas and present final designs ahead of your wedding or event
- We will arrive at your venue to lay your tables and display your centrepieces
- Full clear down and removal of all tableware

#### SERVICE PRICE:

PRICE CALCULATED UPON REQUEST (25% deposit required upon booking)

### FULL WEDDING & EVENT MANAGEMENT

You have your ideas but need support throughout the planning and design process. Whether you're looking for assistance in sourcing and liaising with suppliers or wish for Kristopher-Paul to bring your entire day together, our package is perfect for you. All areas of your day will be finalised with the care that they deserve.

- Sourcing of venue and required suppliers. We will liaise with all suppliers throughout the planning process to confirm all details and booking information
- Management of wedding budget
- Create a detailed timeline and floor plan.
- Site visit to confirm planning, running of your day and carry-out our Walk Through service (see below)
- Sourcing of presents for the wedding party (if required)
- Arrange guest accommodation and travel (if required)
- Wedding & Event Design service (see below)
- Email and telephone support to the wedding party (includes provision of security code/password. This code/password must be provided in-order to discuss wedding plans with all parties)
- On-Day Coordinator service (see below)

### SERVICE PRICE:

PRICE CALCULATED UPON REQUEST (25% deposit required upon booking)

### **ON-DAY COORDINATOR**

You've finalised with your suppliers and your design ideas are done. All you need is a professional service to take control of you're wedding day, allowing you to relax and enjoy the happiest day of your lives. Kristopher-Paul have years of Wedding experience, providing us with plenty of industry knowledge and the ability to take control of all situations.

- Meeting with you 4 weeks before your wedding to discuss full details
- Liaison with all suppliers prior to the wedding day to confirm all details and booking information
- Create a detailed timeline and floor plan.
- Address any overlooked details (such as forgetting to assign a 'master of ceremonies')
- Assistance in sourcing props and equipment
- Site visit to confirm planning, running of your day and carry-out a Walk Through service (see below)
- Experienced Wedding coordinator on-site on your wedding day

### SERVICE PRICE:

£650 (25% deposit required upon booking)

## THE 'PERFECT PROPOSAL'

It's the very first step to a very happy marriage. It can be difficult to plan a perfect proposal when you're trying to keep it from your partner.

- Meet with you in the Bury St Edmunds area to discuss your ideas and piece together your proposal
- Contact all necessary venues and services to create your perfect personalised proposal

#### SERVICE PRICE:

£100 (Paid in full upon booking)

## COFFEE & ADVICE

You may have just got engaged and not sure where to start or finalising all of your plans. Whichever it is our 'Coffee & Advice' service provides you with one-to-one professional advice and guidance.

- Meet with yourselves in the Bury St Edmunds area for a 2 hour informal meeting
- Discuss and answer any questions you may have
- Provide professional advice and guidance on any areas of your planning

#### SERVICE PRICE:

£100 (Paid in full upon booking)